

**Let us help you complete  
the employment puzzle:**

**Hire Pre-Qualified Employees**

**Reduce Turnover**

**Improve Your Bottom Line**

**We offer:**

**Applicant Screening**

**Limited Paperwork**

**Ongoing Support**



**Let us  
help you**

**TRANSFORM**

**your  
workforce.**

**Trade Adjustment  
Assistance**

**On-the-Job  
Training Services**

***You Hire...You Train...We Help Pay***



***Thinking about hiring a new  
employee? We make training  
more affordable for you.***

**Contact Us Today:**

Georgia Department of Labor  
Trade Adjustment Assistance Unit, Suite 440  
148 Andrew Young International Blvd., NE  
Atlanta, Georgia 30303

Email: [taa.corrections@gdol.ga.gov](mailto:taa.corrections@gdol.ga.gov)  
Tel: 404.232.3505

*Georgia*  
**DOL**  
DEPARTMENT OF LABOR

## How Does On-the-Job Training Work?

We simplify the process.

- Train employees your way and be reimbursed each month for half of the new employee's wages earned during the training period.
- Applicants are pre-qualified and referred to you OR applicants may be referred to GDOL for eligibility screening.
- Applicants undergo occupational assessments to ensure that they are a good match for your opening and to identify the skills the employee need to learn during the training period.
- You design the training according to your specifications, and your expert staff conduct the training.
- Training duration is determined prior to hire and is based on the skills the applicant already has. Training generally lasts six months or less.
- The employee's skills and progress are evaluated at the beginning, at the midpoint, and at the end of training. We work with employers to ensure success.

## How Do Employers Qualify?

Partnership opportunities are open to employers who:

- Operate year round;
- Enjoy low turnover or want to decrease turnover rates;
- Pay an hourly wage or salary;
- Appreciate the benefits of investing in thorough training for newly hired employees.

## What Other Benefits are Offered?

### Customized Training

Some employers prefer training that uses a combination of classroom instruction with hands-on experience performing the job. The classroom portion of the training may be provided by a local college or other educational institution using input from the employer, or it may be provided directly by the employer. Either way, the Georgia Department of Labor can help defray the total cost of customized training for qualified workers.

### Tax Credits

Some applicants may be eligible for the Work Opportunity Tax Credit. Our staff can assist employers in certifying job applicants in order to receive up to a maximum \$9,600 tax credit. Qualifying individuals include, but are not limited to, certain veterans, certain individuals who have received temporary family assistance or food stamps, and some disabled individuals. For more information, visit the Georgia Department of Labor website or call: 404-232-3567.

### Federal Bonding

Federal Bonding is a service that offers employers limited liability coverage if they hire job applicants who can't be covered by a commercial bond. Job applicants who have poor credit, have declared bankruptcy, are ex-offenders, and others who are unable to secure employment without bonding services.

## Tell Us How We Can Help:

**Locate a career center near you:**

Visit us at [www.dol.state.ga.us](http://www.dol.state.ga.us)



The Georgia Department of Labor is an Equal Opportunity Employer/Program.