

Confidentiality Policy and Contract

Within CCEO YouthBuild, information you provide is shared among CCEO YouthBuild staff. All information is held in the strictest confidence. CCEO YouthBuild is not allowed to discuss any information about you to other agencies, programs or professionals without your written consent. However, there are several exceptions as determined by federal and state laws:

1. If we believe you are in danger of hurting yourself or someone else; or if you are gravely disabled, we will need to inform the proper authorities or make a referral to another agency.
2. If you are under 18 years of age and we suspect you might be abused, by state law we are required to make a child abuse report to protect you. This is also the case if we suspect that someone you know who is under 18 years of age is being abused.
3. If there is a medical emergency and we need to provide necessary information about you to enable that you receive treatment for that emergency.
4. In the event that CCEO YouthBuild is being monitored or audited, if the program is evaluated by an outside source, or information is required by third party payers such as insurance companies.

As a participant in CCEO YouthBuild you are also under strict obligation to protect the confidentiality of other participants in the program. This means that you agree not to talk about other program participants to people who are not involved in the program with you such as friends, classmates, and neighbors.

I have read the above statement and understand what it means. I have received a copy of this statement.

Client name (print) _____ Date of birth _____

Client signature _____ Date _____

Parent or guardian name (print) _____ Date of birth _____

Parent or guardian signature _____ Date _____

Staff signature _____ Date _____