



Toolbox for Success: Program Design and WIOA Resource Spotlights

In 2014, the Workforce Innovation and Opportunity Act (WIOA) was authorized, with the law taking effect in 2015. As the implementation continues, there are new opportunities and challenges facing YouthBuild programs. The daily operation of a YouthBuild program requires intentional planning and continuous quality improvement in order to meet the needs of youth participants, employers and industries, as well as the grant requirements. This resource package builds on the ever-expanding toolbox with a wide range of tools and examples of best practices to strengthen your program and participant success, particularly related to program planning, program management, and performance outcomes.

Planning and Compliance

- [YouthBuild-Related TEGLs and TENs](#)
- [DOL YouthBuild Toolbox](#)
- [DOL Compliance Documentation and Key Guidance](#)
- [YB WIOA FAQ Sheet](#)
- [TEN 13-11: YouthBuild Participant Documentation](#)
- [TEGL 14-09: Mental Toughness/Orientation Allowable Costs in a YouthBuild Program](#)

Construction

- [Construction Training at a YouthBuild Program Handbook](#)
- [TEGL 35-12: Definition and Guidance on Allowable Construction Credentials for YouthBuild Programs](#)
- [TEGL 5-10, Change 1: Updated Guidance on Match and Allowable Construction and Other Capital Asset Costs for the YouthBuild Program](#)
- [TEGL 6-15: Qualifying Work Sites and Construction Projects for YouthBuild Grantees and Their Role in Training](#)

Education

- [Education at a YouthBuild Program](#)
- [Lesson Plans and Classroom Activities](#)
- [Test of Adult Basic Education \(TABE\)](#)
- [CASAS](#)
- [TEGL 15-10: Increasing Credential, Degree, and Certificate Attainment](#)

Construction Plus

- [Construction Plus Framework for a Quality Pre-Apprenticeship Experience](#)
- [Construction Plus Action Planning and Partner Directory Tool](#)



- [DOL YouthBuild Construction Plus Framework Spotlights](#)
- [TEGL 07-14, Change 1: Updated Guidance for Implementing Construction Plus Component of the YouthBuild Program, as Authorized by the Workforce Innovation and Opportunity Act](#)

YouthBuild Fundamentals/Planning Tools

- [Grantee Planning Period – Guidance & Best Practices TA Toolkit](#)
- [First Year YouthBuild Program Planning Checklist](#)
- [Transition/Third Year DOL YouthBuild Program Checklist](#)
- [DOL YouthBuild Tip Sheet Directory](#)

Staffing – Onboarding and Development

- [DOL YouthBuild Program Manuals](#)
- [DOL YouthBuild Staffing for Placement Toolkit](#)
- [Staffing Your Education Component](#)

Recruitment and Orientation

- [Rethinking Recruitment Partnerships and Strategies](#)
- [Youth Recruitment, Orientation, and Selection](#)
- [Planning for Successful Recruitment and Mental Toughness](#)

Placement & Partnerships

- [YouthBuild Site Placement Readiness Assessment Tools](#)
- [Career Development Placement and Transition Plan](#)
- [Post-Program Placement Planning: A Strategy to Assist with Placement](#)
- [Creating Postsecondary Partnerships that Work](#)
- [Finding Postsecondary and Employer Partners](#)
- [Post Program Placement E-Learning Series: Employer Partnerships](#)

Program Retention and Youth Engagement

- [Pathways to Long-Term Success](#)
- [Strategies for Implementing Trauma-Informed Care in a YouthBuild Program](#)
- [Case Management and Participant Success](#)
- [Instructional Practice Techniques Tip Sheets](#)
- [Creating a Creative Classroom Tip Sheet](#)
- [Increased Learner Engagement Strategies for Education Credential Attainment](#)

Apprenticeship

- [Registered Apprenticeship Toolkit](#)
- [Apprenticeship Resource Guide](#)



- [Atlanta Partnership Development Update: YouthBuild and Apprenticeship Sponsors in Construction](#)
- [Los Angeles YouthBuild Collaborative Succeeds with 100 Placements in Apprenticeship](#)

Work and Career Readiness

- [Crucial Questions to Ask When Planning for Placement](#)
- [Strategic Post-Secondary and Employer Partners](#)
- [Career One-Stop Assessment Resources](#)
- [Career One-Stop Toolkits](#)
- [Financial Capability Factsheet](#)

MIS and WIOA Reporting

- [DOL YouthBuild WIOA Performance Indicators](#)
- [Quarterly Narrative Performance Report template](#)
- [TEGL 10-16 Change 1: Performance Accountability Guidance for Workforce Innovation and Opportunity Act \(WIOA\) Title I, Title II, Title III, and Title IV Core Programs](#)
- [TEGL 26-16: Guidance on the Use of Supplemental Wage Information to Implement the Performance Accountability Requirements Under the Workforce Innovation and Opportunity Act](#)
- [WIOA Credential Attainment E-Learning Modules](#)