GPMS Support Services

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Overview

Understanding WIOA Performance Indicators
- Defining the Indicators
- Program cycle visualization

GPMS Reporting Fundamentals
- Submitting and Certifying the Quarterly Performance Report (QPR) and the Quarterly Narrative Report (QNR)
- The Workforce Integrated Performance System

What we will not cover
- In-depth report format and timeframes
- Report points easily found in the manual
- WIOA grant guidance
Reporting Basics: Grant Administrator Users

- Each grantee has one Grant Administrator user.
- This is the only user with the user privileges to submit and certify the quarterly reports.
- This user account is established by the DOL National Office and cannot be changed or deactivated by grantee level users, as this must be done in partnership with DOL.
- Grant Administrator user access will be sent out from DOL soon.

The first report your grant is due by **November 15, 2021.**

Other GPMS User Roles

- Grant Supervisor
- Case manager
- Read-only
WIOA Performance Indicators

- Education and Employment Rate – Second Quarter After Exit
- Education and Employment Rate – Fourth Quarter After Exit
- Credential Attainment
- Median Earnings – Second Quarter After Exit
- Measurable Skill Gains
- Effectiveness in Serving Employers

Each measure counts an **outcome** made in a specific **timeframe**.
Education and Employment Rate in the Second Quarter After Exit

Definition

• The percentage of participants who are placed in employment, postsecondary education, military, or long-term occupational training in the second quarter after exit.

Considerations

• Subsidized employments and internships do not count as placements, but rather would be entered as program services.

• Performance goal is established in your grant Statement of Work.
### Definition

- The percentage of participants who are placed in employment, postsecondary education, military, or long-term occupational training in the fourth quarter after exit.

### Considerations

- Subsidized employments and internships do not count as placements, but rather would be entered as program services.
- Performance goal is established in your grant Statement of Work.
Credential Attainment

Definition

- The percentage of program participants who attain a recognized postsecondary credential, or a secondary school diploma or its recognized equivalent, during participation in or within one year after exit from the program.

Secondary School Diploma and Equivalencies

- Program participants who attain a secondary school diploma or its recognized equivalent shall be included in the percentage (numerator) only if such participants, in addition, are placed while active or within one year after exit from the program.
Credential Attainment: Definition of a Certificate

- Awarded in recognition of an individual’s attainment of measurable technical or occupational skills necessary to gain employment or advance within an occupation.
- Technical/occupational skills are based on standards developed/endorsed by employers.
- Certificates awarded by Workforce Development Boards and Work Readiness Certificates are not included.

Considerations
- Performance goal is established in your grant Statement of Work.
- TEGL 15-10 and TEGL 10-16, Change 1 provides more guidance.
Median Earnings - Second Quarter After Exit

Definition

• The median earnings of program participants who are in unsubsidized employment during the second quarter after exit from the program.

Calculation

• The “Median” is the middle value in a series of numbers that are arranged from smallest to largest. If there are two middle values, the median is the average of the two.
Measurable Skill Gains

Definition

• The percentage of program participants who, during a program year, are in an education or training program that leads to a recognized postsecondary credential or employment and who are achieving measurable skill gains toward such a credential or employment.

Calculation

• This indicator is counting participants that are active in a given program year and that make one of the five measurable skill gains types in that same program year.
**Measurable Skill Gains: Skill Gain Types**

- Literacy and Numeracy Gains (one educational functioning level gain)
- HSE/HSD Attainment
- Secondary or postsecondary transcript or report card for a sufficient number of credit hours that shows a participant is meeting the State unit’s academic standards
- Satisfactory or better progress report towards established milestones, such as completion of on-the-job training or completion of one year of an apprenticeship program or similar milestones, from an employer or training provider who is providing training
- Successful passage of an exam that is required for a particular occupation or progress in attaining technical or occupational skills as evidenced by trade-related benchmarks, such as knowledge-based exams
Measurable Skill Gains: Program Year

- This indicator counts participants who, during a program year, achieve one of the five measurable skill gains.
- Participants need to be active for at least one day in the Program Year (July 1 through June 30) to be counted in this indicator.

DOL Program Year

Q1
July 1 – Sept 30

Q2
Oct 1 – Dec 31

Q3
Jan 1 – Mar 31

Q4
Apr 1 – June 30
Effectiveness in Serving Employers

Definition

• The percentage of participants who are exited and employed with the same employer in the second and fourth quarter after exit; it does not need to be the same position.

• Grantees must use wage records or supplemental wage information to identify whether a participant’s employer wage record indicates a match of the same establishment identifier (such as a Federal Employer Identification Number (FEIN) or State Tax ID) in the second and fourth quarters.

Considerations

• Subsidized employments and internships do not count as placements.

• Performance goal is established in your grant Statement of Work.
Visualizing Outcome Timing

**YOUTHBUILD PROGRAM**

- Entrance: July 2021
- Exit: Nov 21st

**ENROLLMENT:**
- July 2021
- Dec 2021

**FOLLOW-UP:**
- Follow-up: January 2022 through December 2022
- Placed: Oct 20th
- Placed: April 1st

**EXIT QUARTER**

- Q1
- Q2
- Q3
- Q4

**EXIT TIMING:**
- Exit Feb 10th
- Placed Jan 1st

**ATTAINED HSD:**
- October 21st

**ATTAINED HSD**
- June 2022
- Feb 2023

**FOLLOW-UP:**
- Follow-up: April 2023 through March 2024
Grantees are required to submit and certify two performance reports and one financial report each quarter, covering these areas:

<table>
<thead>
<tr>
<th>Performance (Quantitative)</th>
<th>Narrative (Qualitative)</th>
<th>ETA-9130 (Financial)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>The Quarterly Performance Report (ETA-9173)</strong></td>
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<tr>
<td><strong>Joint Quarterly Narrative Performance Report (ETA-9179)</strong></td>
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<tr>
<td>- <em>Certification is done in the Workforce Integrated Performance System (WIPS)</em></td>
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<tr>
<td>*<strong>ETA-9130 (submitted separately through ETA reporting system)</strong></td>
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**Quarterly Reports Due**
- Q1: November 15
- Q2: February 15
- Q3: May 15
- Q4: August 15
Reporting Workflow Basics: Workforce Integrated Performance System (WIPS)

- Performance data is entered and stored in the GPMS.
- QPR is data is generated within the GPMS and exported to WIPS for processing.
- The QNR is a report that is completed within WIPS.
- Grantees review and certify the QPR along with the QNR in WIPS.
  - WIPS access is established for Grant Administrator users of the GPMS.

The first report for your grant is due by November 15, 2021.
GPMS and WIPS Walk-Through

- Generating the QPR
- Reviewing the QPR in WIPS
- Completing the QNR
- Certifying Reports in WIPS

- Emphasis on how the system works
- Emphasis on steps and some required data points
15 Minute Break!
Welcome Back!
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GPMS Support Services

- **Email and Telephone support**
  - Monday – Friday 9 a.m. – 5 p.m. ET

- **Weekly System Trainings**: Covering required data entry and report submission process.
  - Tuesdays at 2 p.m. ET
  - Thursdays at 11 a.m. ET

- **Data Reviews**: Covering data entry, reporting and data management issues.
  - Scheduled independently
Resources

TEGL 10-16, Change 1, Performance Accountability Guidance for Workforce Innovation and Opportunity Act (WIOA) Title I, Title II, Title III, and Title IV Core Programs:

TEGL 26-16, Guidance on the use of Supplemental Wage Information to implement the Performance Accountability Requirements under the Workforce Innovation and Opportunity Act:

TEGL 14-18, Aligning Performance Accountability Reporting, Definitions, and Policies Across Workforce Employment and Training Programs Administered by the U.S. Department of Labor (DOL):
Thank You!