Monitoring for Fulfilling the Vision of WIOA Youth Program

A brief overview of the WIOA Youth Supplement Core Monitoring Guide

October 7, 2019

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Welcome to the "Monitoring for Fulfilling the Vision of the WIOA Youth Program" webcast: a brief overview of the WIOA Youth Supplement Core Monitoring Guide.

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This is a short webcast that walks you through the WIOA Youth Program Monitoring Supplement Guide and highlights subject areas throughout the tool.

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The Guide is a program specific tool for on-site monitoring of the WIOA youth formula-funded program.

The 5 core activities are the functions that must be present for a youth program to operate in accordance with WIOA federal regulations and guidance.

Each core activity is organized around State and local board objectives which are selected from legislative and regulatory requirements and promising practices for youth programs.

For every objective is a set of review questions that indicate compliance or effectiveness of the subject area. The questions are marked with (C) for compliance or (E) for effectiveness.

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This is an example of the format of the guide. You can see the objective is listed at the top and underneath are questions related to the objective. You can also see that questions are marked C for compliance and E for effective.

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The 1st activity is Governance and Standing Youth Committees. This section of the guide starts with Objective 1.a State Workforce Development Board Governance Functions.

In the section are questions that refer to the development of State strategies for youth workforce development such as "What strategies has the State Board developed to support the use of career pathways?" and "Has the State Board developed strategies to support staff training and awareness across programs?"

Also in this section are review criteria and questions that address required Statewide youth activities like "Describe the State's plan for conducting evaluations." "How does the State provide assistance to ensure youth program requirements are in compliance." And "Describe how the State carries out monitoring and oversight of WIOA youth activities."

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Objective 1.b. is Local Workforce Development Board Governance Functions.

Under this section are questions that refer to Youth committees such as "Does the local workforce development board have a standing youth committee?"

"Has the board established guidance for the role of the Standing Youth Committee?"

Also in this section are questions referring to monitoring and oversight like "How does the local board conduct oversight of youth workforce activities?" "Does the local workforce board have a monitoring tool?"

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The 2nd core activity is Eligibility.

Objective 2.a State Workforce Development Board Eligibility Functions includes questions like Does the State have a definition of "OSY who requires additional assistance"? If so, what is it?

Does the State have a definition of "in-school youth who requires additional assistance"? If so, what is it?

Does the State have a definition of "not attending school"? And if so, what is it?

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Objective 2.b. Local Workforce Development Board eligibility functions includes questions such as "What is the local board definition for out-of-school youth and in-school-youth who "require additional assistance", if the State has not already defined it?"

Another question is "If the State has not already defined it, has the local board ensured that no more than 5% of newly enrolled ISY are eligible based on the "requires additional assistance" barrier?

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The 3rd core activity is Youth Program Design, Elements, and Parameters.

Objective 3.a. State Workforce Development Board Program Design Policies has a number of questions that look for compliance at the State level including "Has the State issued guidance ensuring all 14 program elements are clearly defined, made available, and effectively implemented? "

"Has the State issued guidance to local areas on meeting the minimum 75 percent out-of-school youth and 20% work experience expenditure requirements?" And "How does the State ensure that incentive payments to youth are permitted?"

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Under Objective 3.b. Local Workforce Development Board Program Design Policies are questions like "Is the local area meeting the minimum 75% OSY and 20% work experience expenditure requirements? "

"How does the local area ensure that the Individual Service Strategy identifies appropriate services based on objective assessment, is linked to youth performance indicators, identifies career pathways, and references the 14 program elements?"

"And describe the local area strategy to ensure youth program activities lead to a High School diploma or its equivalent and prepares youth for post-secondary education and training and employment opportunities"

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Under Objective 3.b. Local Workforce Development Board Program Design Policies are questions like "Is the local area meeting the minimum 75% OSY and 20% work experience expenditure requirements? "

"How does the local area ensure that the Individual Service Strategy identifies appropriate services based on objective assessment, is linked to youth performance indicators, identifies career pathways, and references the 14 program elements?"

"And describe the local area strategy to ensure youth program activities lead to a High School diploma or its equivalent and prepares youth for post-secondary education and training and employment opportunities"

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In Objective 4.b. Local Workforce Development Board One-Stop Partner Role are these questions "What policies and processes has the local area put in place to ensure there are connections between youth programs and one-stops?"

"Are there specialized centers that address specific youth needs?"

And "In the local area, what is the connection between the local youth program and the one-stop center?"

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The 5th activity is Partnerships.

Under Objective 5.a. State Workforce Development Board Partnerships are review criteria like "Describe strategies to leverage and align the core programs, Combined State plan partner programs, and required and optional one-stop partner programs."

"Describe any partnerships with the Title II Adult Education and Title IV Vocational Rehabilitation programs."

"And has the State identified other strategic priorities related to Youth?"

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In Objective 5.b. Local Workforce Development Board Partnerships are questions such as "How is the local area partnering with the Title II Adult Education and Title IV Vocational Rehabilitation programs?"

And "How is the local area partnering with local TANF agencies and community organizations to reach out-of-school youth and school districts to coordinate services for in-school youth?"

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So that was a quick overview of the WIOA Youth Supplement Core Monitoring Guide. On this Resources Page is the link to the monitoring guide.

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And here's where you can find the Guide on the WIOA Youth Program Resources Page of Workforce GPS.

By understanding compliance requirements you can set yourself up for a successful monitoring visit.

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This concludes our brief webcast. Thanks for listening.