

# STATE APPRENTICESHIP GRANTEE STAFF ONBOARDING RESOURCE

Welcome to the state apprenticeship expansion grantee community! This document outlines resources for state apprenticeship expansion grantees that have been validated by the U.S. Department of Labor (USDOL) Office of Apprenticeship (OA). The resources are located on the [Apprenticeship.gov](https://www.apprenticeship.gov) website and the Workforce GPS technical assistance platform. Listen to this archived [webcast](#) to learn more about Registered Apprenticeship and resources available to aid grantees in expansion efforts.



## REGISTERED APPRENTICESHIP BASICS

The following resources provide state apprenticeship grantees and their partners with foundational knowledge of the Registered Apprenticeship system. Anyone looking for a place to begin learning about Registered Apprenticeship, the Registered Apprenticeship system, the value of Registered Apprenticeship, and how to work with businesses to get programs started can benefit from the following material.

- [USDOL Apprenticeship Home Page](#)

This web page provides information about federal initiatives and resources to expand apprenticeship as well as data and statistics on the apprenticeship system.

- [Registered Apprenticeship 101 Bootcamp](#)

This Registered Apprenticeship 101 Bootcamp comprises five brief pre-recorded webcasts followed by a recorded live question-and-answer (Q&A) session.

- Session 1: [The Structure and Value of Apprenticeships](#) (7 min.)
- Session 2: [Registered Apprenticeship Infrastructure: National and State Agencies](#) (3 min.)
- Session 3: [Registered Apprenticeship Partners and Roles](#) (6 min.)
- Session 4: [Registered Apprenticeship Program Standards, Designs, and Occupational Frameworks](#) (5 min.)

- Session 5: [Apprenticeship 101 Resources](#) (5 min.)
- [Putting It All Together: Recorded Q&A Session](#) (60 min.)
- [Explore Registered Apprenticeship](#)

This web page provides basic information about apprenticeship and how it can benefit an employer as well as how to get started and the incentives for employers of all sizes.
- [Expanding Apprenticeship: Return on Investment \(ROI\)](#)

The web page offers tools, resources, and reports from the United States and other countries on the ROI that businesses are receiving on apprenticeship.
- [A Quick-Start Toolkit: Building Registered Apprenticeship Programs](#)

This printable toolkit provides helpful steps and resources to start and register an apprenticeship program, from exploring the apprenticeship model as a workforce strategy to launching a new program.
- [Registering Apprenticeship Programs in OA States](#)

This 60-minute webinar recording provides a comprehensive guide to the process of registering a program for OA states and offers a high-level look at the ways the process may differ from registering programs in State Apprenticeship Agency states.
- [Standards Builder](#)

With the standards builder resource on Apprenticeship.gov, the apprenticeship team can quickly customize and register new apprenticeship programs in one centralized place. Using information provided at the site, Standards Builder will generate a draft version of standards that can be reviewed by state apprenticeship grantees, the sponsor, and USDOL.



## STATE APPRENTICESHIP GRANT MANAGEMENT

The following resources provide state apprenticeship grantees and their partners with grant-specific information that staff should know when managing a state apprenticeship grant (Apprenticeship State Expansion [ASE]; State Apprenticeship Expansion 2020 [SAE 2020]; or State Apprenticeship Expansion, Equity, and Innovation [SAEEI]).

- [State Apprenticeship Grants](#) Community of Practice  
This is the community of practice (CoP) landing page for the state apprenticeship grants. The page links to grant-specific information for federally funded initiatives such as ASE, SAE 2020, and SAEEI grants.
- [Apprenticeship State Expansion \(ASE\) Grant Resources](#)  
On this page, state apprenticeship grantees will find links to tools and resources that have been developed to advance the goals of the ASE grants, which were awarded to 51 states and territories in 2019.
- [State Apprenticeship Expansion 2020 \(SAE 2020\) Grant Resources](#)  
This page provides information and resources to the SAE 2020 grants. This grant was a two-tiered funding opportunity, with 42 states awarded funding in 2020 to support strengthening their Registered Apprenticeship Program structures and 11 states awarded additional funding to support participants and Registered Apprenticeship Program expansion.
- [State Apprenticeship Expansion, Equity, and Innovation \(SAEEI\) Grant Resources](#)  
These resources support the SAEEI grants, which were awarded to 15 states to bolster efforts to expand programing and inclusive recruitment strategies to attract a diverse workforce. In addition, these grants were aimed at developing partnerships with new industries and aligning Registered Apprenticeship with other work-based learning activities.
- [Performance Reporting](#)  
This page links to all grant-specific information for performance reporting requirements and resources to assist grantees with quarterly performance reporting in the Workforce Integrated Performance System (WIPS). These resources will also help grantees with understanding reporting management information system requirements.



## APPRENTICESHIP EXPANSION STRATEGY RESOURCES

The resources and links below cover strategies and innovative ways to expand apprenticeship.

- [Five Elements of Apprenticeship Expansion](#)

This resource discusses key elements of state apprenticeship expansion and features a self-assessment tool designed to help grantees reflect on their current practices and focus their grant strategies to maximize impact.

- [Funding Sources for Registered Apprenticeship](#)

This resource provides information and examples of federal and state funding resources that organizations may use to support Registered Apprenticeship Programs. Resources also cover how to braid Workforce Innovation and Opportunity Act funding in support of expansion efforts.

- [Registered Apprenticeship and the Public Workforce System](#)

This webinar recording introduces the public workforce system and explains how it interacts with Registered Apprenticeship Programs.

- [A Targeted Approach to Apprenticeship: Business Engagement](#)

These tools provide an overview of basic strategies for building business awareness, using the language of business to build connections, and building and sustaining business engagement teams with local and regional partners.

- [Diversity, Equity, Inclusion, and Accessibility \(DEIA\) in Apprenticeship](#)

This web page provides links to DEIA resources and offers program examples, tools, outreach materials, and other information for expanding apprenticeship to underrepresented populations.



## INDUSTRY- AND OCCUPATION-SPECIFIC INFORMATION

The following pages provide information, materials, tools, and resources regarding specific apprenticeship industries and occupations.

- [Guides and Fact Sheets](#)

This web page provides downloadable materials created by USDOL related to partnership development, Registered Apprenticeship Programs in specific industries, and working with underrepresented populations.

- [Bulletins and Circulars](#)

This web page links to published apprenticeship bulletins and circulars by USDOL. This information is useful when state apprenticeship grantees want to locate a work process for an apprenticeable occupation or to locate approved national guideline standards or national program standards.

- [Approved Apprenticeship Occupations](#)

At this web page, visitors can download a list of all apprenticeable occupations that have been approved by USDOL. Draft on-the-job training and related training instruction outlines can be located for each apprenticeable occupation.

- [Apprenticeship.gov Industry-Specific Resources](#)

Organized by industry, this website provides success stories of companies that are leveraging apprenticeship. This site also provides resource guides by industry to aid in expansion efforts.

- [Workforce GPS Industry-Specific Resources](#)

This web page offers industry-specific pages that links to tools, successful program examples, and other resources. This information can be used to help start and expand Registered Apprenticeship Programs in over 10 sectors.